







## Selecting a Collaboration/Conferencing Tool



EMORY  
UNIVERSITY

Office of Information Technology

Solution	Primarily Used For	Scenario
Skype 	Video Chat	I want to talk with family/friends/colleagues back home or anywhere in the world from my desktop or mobile device.
FaceTime 	Mobile Video Chat	My colleague travels a lot and mostly uses an iPad to communicate with others on projects.
Microsoft Lync 	Microsoft Integrated Chat	I am an Emory student and need to work on a class project with classmates who live off/on campus.
Google Hangouts 	Online Meeting	I teach a class with 7 students, and we don't meet physically but need to meet online for discussions.
Bridgit by SMART 	Connecting Meeting Spaces	My team meets in a collaborative space and needs to join someone working from home into a meeting to continue making changes on an Excel document.
Adobe Connect 	Webinars/Presentation Sharing	I have a presentation that I would like to share with a large group of people on/off campus.
	HD Desktop Videoconferencing	I would like to invite another colleague into a meeting that does not have access to a high-end videoconference room.
Cisco/Tandberg 	HD Room Conferencing	I need to co-teach a class with my colleague who is in another state/country and has access to videoconference facilities.