

OPUS-Campus Solutions 9.2

Student Emergency Verification

- ⇒ Students are required to verify emergency information in OPUS for each semester they are enrolled
- ⇒ Information the student has entered in a prior semester is retained to help streamline the process

Students see Emergency Verification upon login 30 days prior to the start of the semester:

The screenshot shows the 'Emergency Verification' interface for user 0022365. The top navigation bar includes a 'Next >' button. A progress indicator on the left shows five steps: 1. Introduction (Visited), 2. Emergency Alert (Not Started), 3. Emergency Contacts (Not Started), 4. Missing Person Contacts (Not Started), and 5. Complete Task (Not Started). The main content area is titled 'Step 1 of 5: Introduction' and contains a welcome message and instructions: 'Welcome to Emory Emergency Verification!', 'In the event of an emergency on or near campus, we may need to contact you or someone close to you. Please take a moment to complete this important task.', and a list of instructions: 'When you are done with a step, click Confirm.', 'To advance to the next step, click >.', and 'To return to a previous step, click <.'.

Navigating the Emergency Verification Task:

This annotated screenshot illustrates the navigation and contact management process. The interface is at 'Step 3 of 5: Emergency Contacts'. The progress indicator shows 'Introduction' (Visited), 'Emergency Alert' (Complete), 'Emergency Contacts' (Complete), 'Missing Person Contacts' (Not Started), and 'Complete Task' (Not Started). The main content area features a table of contacts:

Contact	Phone	Preferred
James Dooley	78781236543	✓
Claire Dooley	456/123-6543	

Annotations include:

- '< Previous goes back to previous step' pointing to the '< Previous' button in the top navigation bar.
- 'Next > advances to next step' pointing to the 'Next >' button in the top navigation bar.
- 'Student's task progress' pointing to the progress indicator on the left.
- 'Select + to add a new contact' pointing to a green '+' icon above the contact table.
- 'Select an existing contact to edit it' pointing to the 'James Dooley' contact row.
- 'Confirm after page information has been reviewed and updated if necessary' pointing to a 'Confirm' button in the top right corner.

An inset window titled 'Edit Contact' shows fields for Name (James Dooley), Relationship (Friend), Primary Phone Number (Country Code, Phone Number 78781236543, Extension), and Other Phone Numbers (Add Phone, Done).