

Configuration for Outlook App on Android Device

1. Open **Outlook for Android**. The icon looks like this:



2. Tap on **Get Started** to begin



Outlook

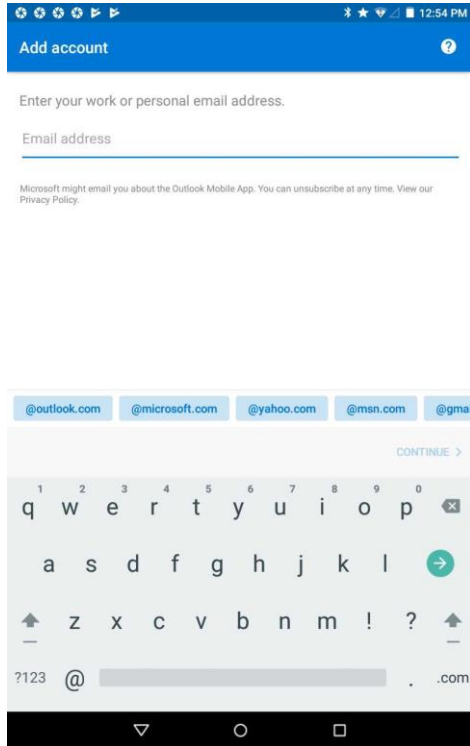
A better way to manage your email.

GET STARTED

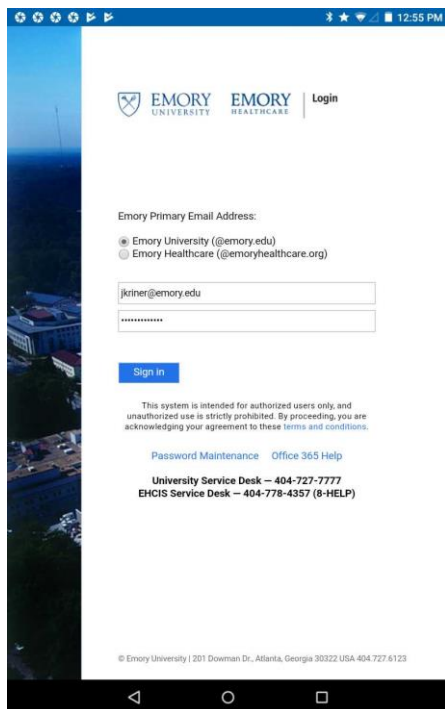
[View our Privacy Policy](#)



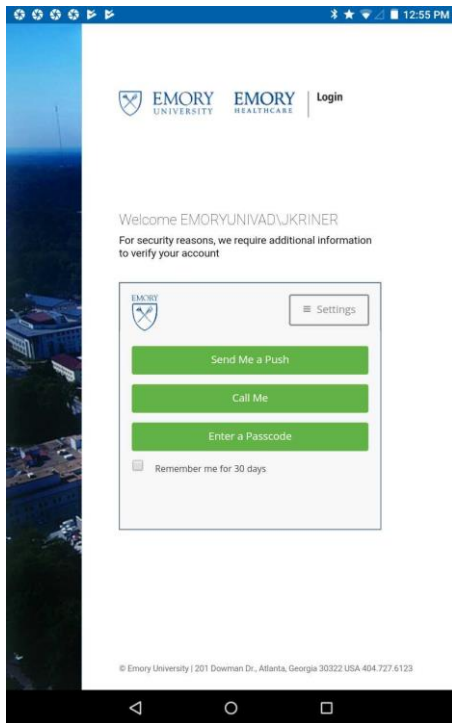
3. Enter you complete Emory Email Address, Tap **Sign In**



4. You will enter your complete email address and password for your Emory Account, then tap **Sign In**.



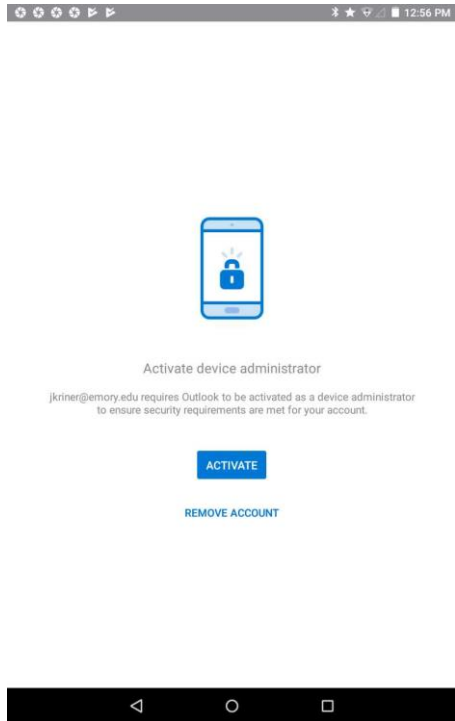
5. You will be taken to a DUO Authentication Page and you may choose how you wish to authenticate.



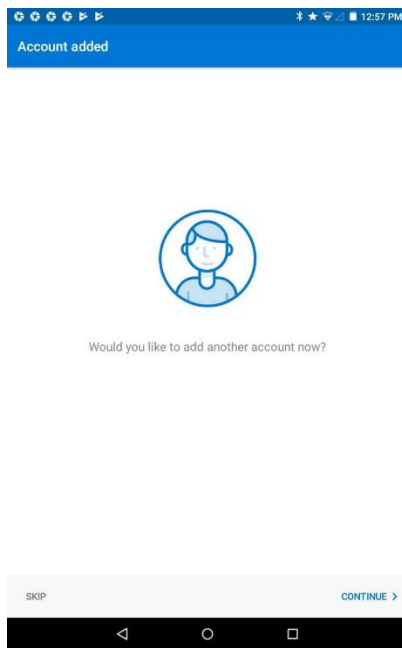
7. This will complete the login



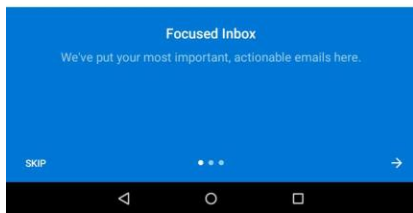
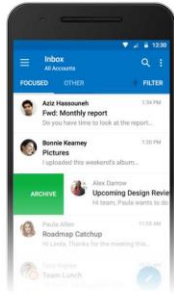
8. If your device is not encrypted it will require you to encrypt the device after authentication. tap **Activate**.



9. It will prompt to add another account. Choose **Skip**



10. It will prompt you to start a Focused Inbox choose **Skip**



11. Outlook App for Android is now Setup.

