Enotify training is intended for users that have been granted access to the Simon event notification system as an enotify user, system administrator or group messaging administrator. Please review this material in detail if you have any questions regarding procedures and concepts outlined in this material please email

**e.Notify**

**e.Notify Event Activators Bridge Training**

- **eNotify Activating** 5:13 How to activate events
- **eNotify Overall Information** 2:09 e.Notify Overview
- **eNotify Responding** 2:46 How to respond to events
- **eNotify Scheduler** 9:09 How to schedule events to occur in the future and/or re-occur
- **eNotify Web Response Setup** 2:58 How to set up end user personal configuration options for availability and response

**Event Activators - A to Z Training**

- **Homescreen Overview** 1:53 e.Notify Overview
- **Validate and Activate** How to validate and activate events
- **Recipient Notification Overview** 1:34 How to receive notifications and respond to them
- **Scheduling an Activation** 2:54 How to schedule an activation
- **Event Monitoring** 3:20 How to monitor an event
- **Cancel an Event** 1:16 How to cancel an event

**e.Notify Admins - A to Z Training**
Web Personal Device List and Availability 6:16 How to update personal device lists and availability

Setup-Message Priority 1:48 How to change the prioritization of messages

Step Escalation 8:02 How to configure person or group escalation logic

Scheduled Device List 7:38 How to use scheduled device lists

Procedure Device List Overview 1:00 How to use device lists

Procedure Device List Default 2:54 How to use device lists defaults

Query and Response Types 12:51 How to set up query and response

Message Group Overview 2:33 How to create and update notification lists or message groups

Interdevice Interval 2:11 How to create an interval between messages sent to multiple devices

Event Template Concepts 3:05 Event Template Overview

Basic Message Group 5:31 How to create a basic message group

Basic Dynamic Group 5:22 How to create a basic dynamic message group(Application Experts ONLY)

Advanced Dynamic Group 2:01 How to create an advanced dynamic message group (Application Experts ONLY)

Basic Event Template 8:57 How to create a basic event template

Advanced Template Overview 4:41 How to create an advanced template 1

Advanced Template 31:36 How to create an advanced template 2

Admin Lite 15:46 How to update directory information via Admin LIt e (DO NOT USE without permission from UTS)

e.Notify Users - PDF User Guide
Tip Sheet eNotify

eNotify Pocket Guide

Spok eNotify User's Guide

Spok Scheduler

User's Guide to Spok eNotify 4.6

User's Guide to ezNotify 4.6

User's Guide to Web Response 4.6

Reports Guide for Spok eNotify 4.6