



A **webinar** is a more controlled environment. While there is no minimum size for a webinar, many more people can attend (up to 10,000 maximum participants). You can designate up to 25 video presenters and allow participants to receive e-mail reminders (if registration is enabled). The rest of the participants can join in live polling, Q&A, chat, talk and raise their hand.

All faculty, staff, and students will initially be provisioned with licenses that allow them to conduct meetings with up to 100 participants. Video is available. Audio is limited to "join by computer" and calling a long-distance (toll) number.

The following license upgrades are available. Please submit your request form (link below) at least 14 days in advance.

- **LargeMeeting200** - allows you to host a meeting with up to 200 participants.
- **LargeMeeting500** - allows you to host a meeting with up to 500 participants.
- **Webinar500** - allows you to host a webinar with up to 500 participants.
- **Webinar1000** - allows you to host a webinar with up to 1000 participants.
- **Webinar3000** - allows you to host a webinar with up to 3000 participants.
- **Webinar5000** - allows you to host a webinar with up to 5000 participants.
- **Webinar10000** - allows you to host a webinar with up to 10000 participants.

The only option available to students is the 100 participant ProLicense (Zoom Meetings).

If you have a large webinar planned, Webinars can be added to your account in advance, so that you may schedule and practice your webinar.

Large Meeting500 and Webinars will persist after the event. Video Services will conduct a bi-annual review of usage, and will work with users to deprovision options that are no longer needed.

Get Help

[Zoom Webinar Tutorial Video](#)

- [Prerequisites](#)
- [Registration for Webinars](#)
- [Registration Approval](#)
- [Schedule a Webinar that requires registration here.](#)
- [Schedule a registrationless Webinar here.](#)
- [Customize a webinar registration](#)
- [Inviting Attendees and Panelists](#)
- [Create a webinar practice session](#)
- [Starting a Webinar](#)
- [Roles in a Webinar](#)
- [Use the Question & Answer feature](#)
- [Use the Polling feature](#)
- [Use the webinar chat feature](#)
- [Manage participants in a webinar](#)
- [Unmute and promote an attendee](#)



Request a License Upgrade for Zoom: Large Meeting or Webinars when you click this [link](#), a Zoom Request form will open.

[Zoom Webinar Training](#)

- Allows you to do the training at any time
- You can search the audio transcript
- Covers scheduling, customizing and hosting events and more.

Large Meetings vs. Webinars

A meeting is a Zoom event where one-person hosts and all other attendees can participate. The host can share hosting responsibilities with other participants. Any participant can share their screen. Standard meetings can have up to 100 participants and large meetings with an upgraded license up to 500 participants.

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[For meetings versus webinars feature comparison please click here](#)

For assistance Call: University Service Desk 404.727.7777 or e-mail videoservices@emory.edu