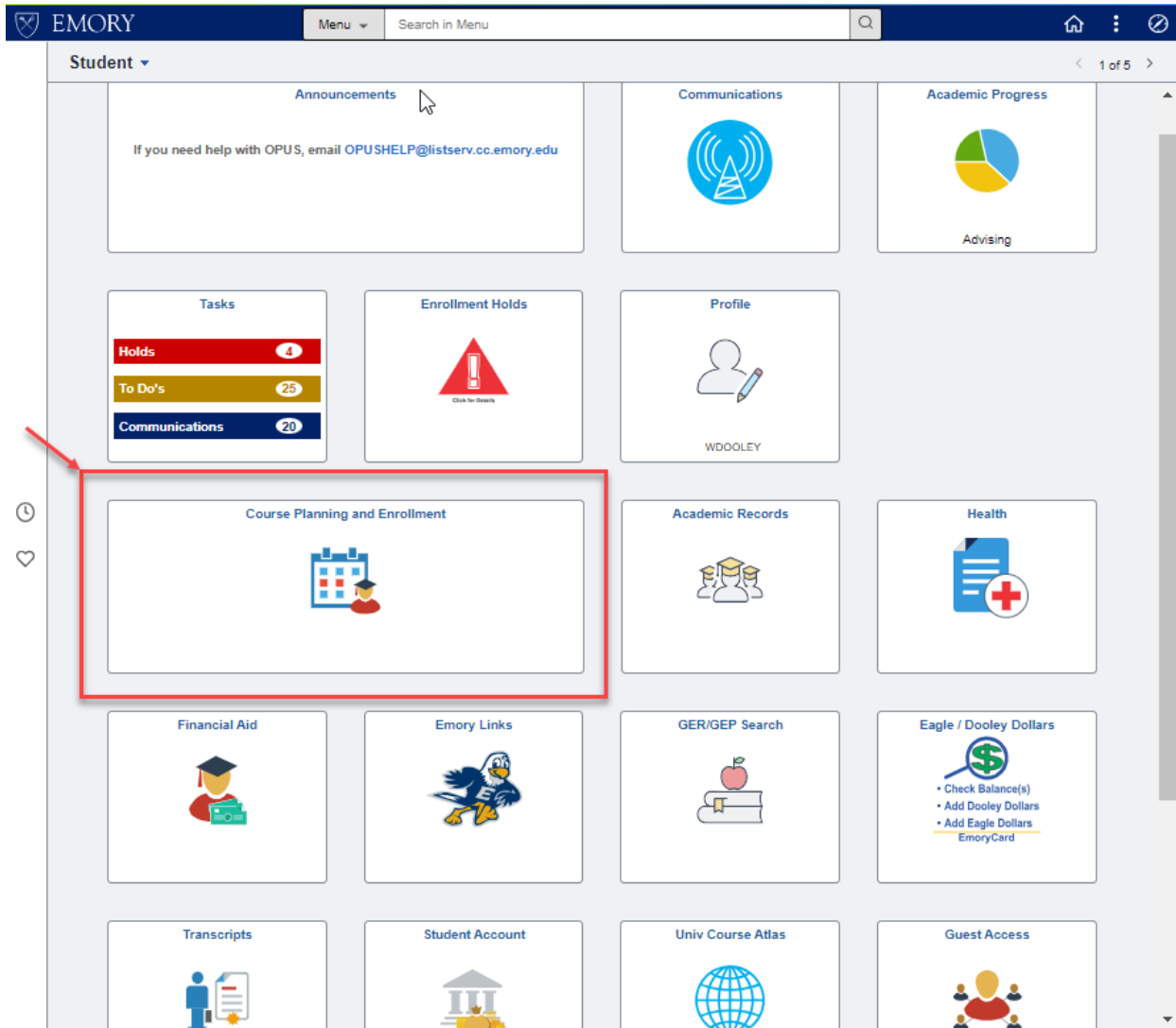
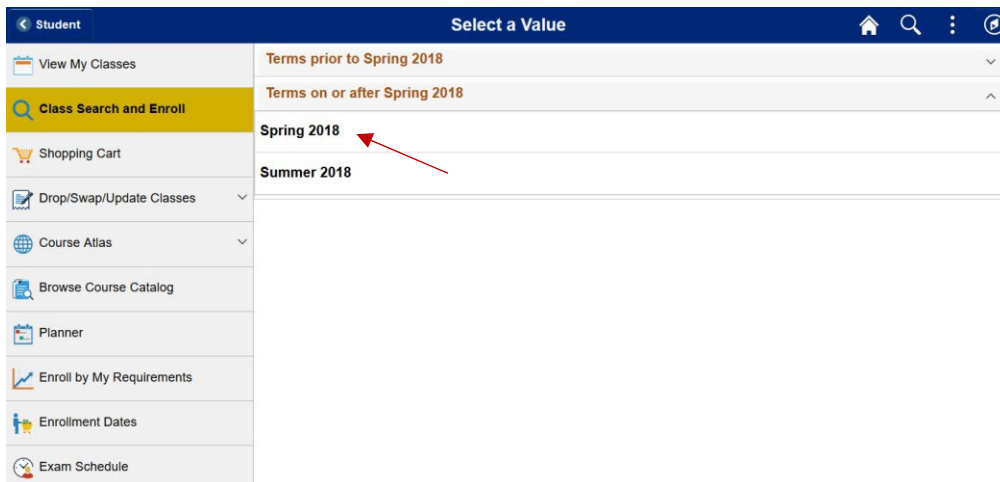


# OPUS – ADD CLASSES TO SHOPPING CART



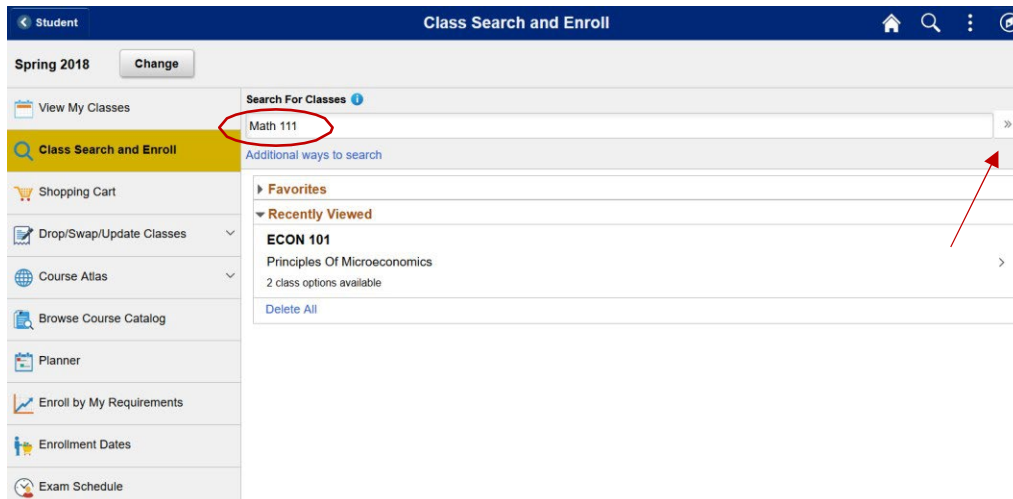
Select the “Course Planning and Enrollment” tile to *add classes to your shopping cart*.



The shopping cart process begins with the “Class Search and Enroll” option.

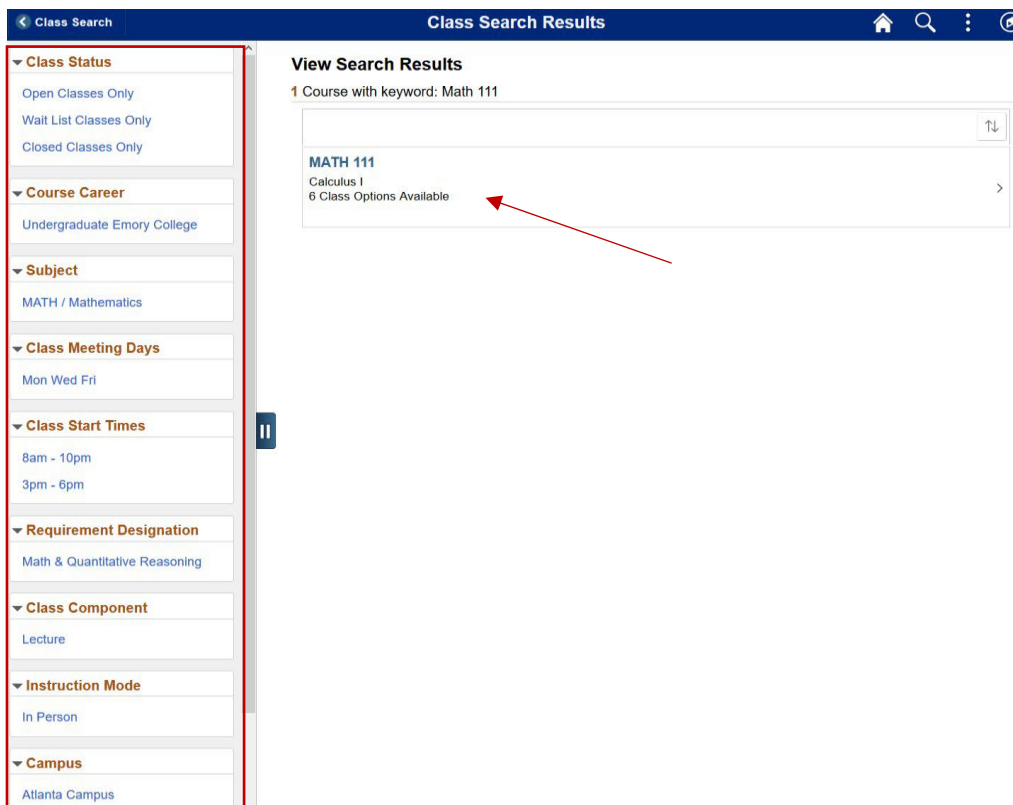
Select the Term for which you are enrolling.

## OPUS – ADD CLASSES TO SHOPPING CART



Enter the search criteria in the “Search For Classes” search bar and click the “>>”.

Under the “Recently Viewed” section, you will see classes you have recently searched for and selected. This feature provides a convenient way to view class options for a previously searched class.



Search for class MATH 111 shows that there are six class options (sections) available for this course.

On the left are criteria for further filtering the search results.

Select MATH 111 to see all of the class options.

## OPUS – ADD CLASSES TO SHOPPING CART

Class Search
Course Information

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**Spring 2018**

- View My Classes
- Class Search and Enroll
- Shopping Cart
- Drop/Swap/Update Classes
- Course Atlas
- Browse Course Catalog
- Planner
- Enroll by My Requirements
- Enrollment Dates

**MATH 111**  
Calculus I

★ Add to favorite courses

► Course Information

▼ Class Selection

Select a class option Selected Filters 6 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Regular Academic Session	Lecture - 1862	01/17/2018 - 04/30/2018	Monday Wednesday Friday 8:00AM to 8:50AM	Math & Science Center - W301	Allison Louie	Open Seats 1 of 29
2	Open	Regular Academic Session	Lecture - 1867	01/17/2018 - 04/30/2018	Monday Wednesday Friday 5:00PM to 5:50PM	Math & Science Center - W303	Alex Viguerie	Open Seats 13 of 38
3	Wait List	Regular Academic Session	Lecture - 1864	01/17/2018 - 04/30/2018	Monday Wednesday Friday 3:00PM to 3:50PM	Math & Science Center - W304	Madeline Locus Dawsey	Waitlist Available Places 998 of 999
4	Wait List	Regular Academic Session	Lecture - 1865	01/17/2018 - 04/30/2018	Monday Wednesday Friday 4:00PM to 4:50PM	Math & Science Center - W304	Sumit Chandra Mishra	Waitlist Available Places 999 of 999
5	Wait List	Regular Academic Session	Lecture - 1863	01/17/2018 - 04/30/2018	Monday Wednesday Friday 9:00AM to 9:50AM	Math & Science Center - W303	Erin Carmody	Waitlist Available Places 999 of 999

Each class option shows information such as Class Status, Session, Class Component, Meeting dates and times, Room Assignment, and instructor.

The Class Status shows us that two of the classes are open, three are waitlisted, and one is closed.

Select one of the class options to add to your shopping cart.

**MATH 111**  
Calculus I

★ Remove from favorite courses

▼ Course Information

Limits, continuity, derivatives, antiderivatives, the definite integral.

Units 3.00

Grading Student Option

Components Lecture

Course Career Undergraduate Emory College

Expand the “Course Information” section to see a description of the course.

## OPUS – ADD CLASSES TO SHOPPING CART

Spring 2018  
Undergraduate Emory College  
Emory University

**1 Review Class Selection**  
Visited

**2 Review Class Preferences**  
Not Started

**3 Enroll or Add to Cart**  
Not Started

**4 Review and Submit**  
Not Started

**Step 1 of 4: Review Class Selection**

You have selected  
**MATH 111 Calculus I**

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 1867	Regular Academic Session	01/17/2018 - 04/30/2018	Monday Wednesday Friday 5:00PM to 5:50PM	Open Seats 13 of 38

When you select your class option, you will then be guided through a series of steps to add the class to your shopping cart.

Step 1 is to review your selection.

Once reviewed, click the “Next” button to proceed to the next step.

Spring 2018  
Undergraduate Emory College  
Emory University

**1 Review Class Selection**  
Complete

**2 Review Class Preferences**  
In Progress

**3 Enroll or Add to Cart**  
Not Started

**4 Review and Submit**  
Not Started

**Step 2 of 4: Review Class Preferences**

**MATH 111 Calculus I**  
Lecture - 1867 - Open

Add to waitlist if class is full?  No

Permission Number

Grading Basis  
Graded

Requirement Designation - Mathematics and Quantitative Reasoning  
 Take Requirement Designation

**Accept**

Step 2 is to review the class preferences.

Here you can indicate your desire to be placed on a waitlist if a class is full (in waitlist status).

If a class allows enrollment only by permission, here you can enter a permission number if you have been granted permission.

Here you can also change the grading basis for a class

Once you have completed your preference selections click the “Accept” button to proceed to the next step.

## OPUS – ADD CLASSES TO SHOPPING CART

Spring 2018  
Undergraduate Emory College  
Emory University

1 Review Class Selection Complete

2 Review Class Preferences Complete

3 Enroll or Add to Cart Visited

4 Review and Submit Not Started

**Step 3 of 4: Enroll or Add to Cart**

Do you wish to enroll or add the class to your Shopping Cart?

Enroll

Add to Shopping Cart

< Previous Next >

Step 3 gives you the option to either enroll in the class or add the class to your shopping cart for enrollment later.

Select the “Add to Shopping Cart” option.

Click the “Next” button to proceed to the next step.

Spring 2018  
Undergraduate Emory College  
Emory University

1 Review Class Selection Complete

2 Review Class Preferences Complete

3 Enroll or Add to Cart Complete

4 Review and Submit Visited

**Step 4 of 4: Review and Submit**

You have selected to add to your shopping cart

**MATH 111 Calculus I**

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 1867	Regular Academic Session	01/17/2018 - 04/30/2018	Monday Wednesday Friday 5:00PM to 5:50PM	Open Seats 13 of 38

> Class Preferences

< Previous Submit

Step 4 is a final review and submission of your request to add the class to your shopping cart.

After reviewing, click the “Submit” button.

Spring 2018  
Undergraduate Emory College  
Emory University

1 Review Class Selection Complete

2 Review Class Preferences Complete

3 Enroll or Add to Cart Complete

4 Review and Submit Visited

**Step 4 of 4: Review and Submit**

You have selected to add to your shopping cart

**MATH 111 Calculus I**

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 1867	Regular Academic Session	01/17/2018 - 04/30/2018	Monday Wednesday Friday 5:00PM to 5:50PM	Open Seats 13 of 38

> Class Preferences

< Previous Submit

Are you sure you want to submit?

Yes No

Select “Yes” to confirm that you want to add this class to your shopping cart or “No” to cancel.

## OPUS – ADD CLASSES TO SHOPPING CART

The screenshot shows the OPUS system interface. At the top, a blue header reads "OPUS – ADD CLASSES TO SHOPPING CART". Below this is a dark blue navigation bar with "Student" on the left, "Confirmation" in the center, and icons for home, search, and user profile on the right. The main content area has a light gray header with "Spring 2018", "Undergraduate Emory College", and "Emory University". A left sidebar contains a list of navigation options: "View My Classes", "Class Search and Enroll" (highlighted in yellow), "Shopping Cart", "Drop/Swap/Update Classes", "Course Atlas", "Browse Course Catalog", "Planner", "Enroll by My Requirements", "Enrollment Dates", and "Exam Schedule". The main content area displays a confirmation message: a green checkmark icon followed by "MATH 111 - Calculus I" and "Class(es) has been added to your Shopping Cart." Below the message is a blue link with a circular arrow icon that says "Return to Keyword Search Page".

You should then receive a message stating that the class has been added to your shopping cart.